**MINUTES OF CKC MANAGEMENT TEAM MEETING**

THURSDAY, 12.10.17 AT 7.30PM

1. **ATTENDANCE**

Director Vicki Dwyer

 Team Co-ordinator Diane Jenkins

 Treasurer Deborah Martin

 Membership Jen Senior

 Secretary Betty Fuller

 Team Members Karen Totaro, Susan Kelly

 APOLOGIES:

 Performance/PR Kate Hawkins

 Team Member Barb Morris

2. **Resolution**: Minutes of previous meeting 24.8.17 be ratified

 Moved:Diane Jenkins

 SecondedDeborah Martin

3. **BUSINESS ARISING AND ACTIONING**

**DEBORAH** Note for November – Investigate changing website homepage – ongoing –

 Kate to assist

 Check if any monies outstanding from workshop participants – chase up

 Courtney (money sent to wrong account)

 Check with Diane James re SAA constitution template

  **KATE** See above

**BARB** Send Susan (as photo custodian) instructions re Photobucket (still useful to maintain for those not on Facebook) - to be done

**SUSAN** See above - instructions to load up photos on CKC website

**DI** Survey for workshop participants sent out – no responses to date

 Print certificates for chorus members and present next rehearsal for

 their participation in making the membership drive successful

 **JEN** 10 year memberships - 3 presentations to be made

4. **CORRESPONDENCE**

 IN

 . 29.9.17 SA Intl – acknowledging info received re registration and housing

OUT

 . 29.9.17 D. Jenkins emailed Wrest Point, Hobart confirming accommodation for

 2018 Convention

 . D. Martin returned contract to City of Sydney re Xmas performances

5. **REPORTS**

FINANCE

 . Finance Reports – approved payments made in August and September

 Moved: Deborah Martin

 Seconded: Diane Jenkins

 . See Attachments

MUSIC TEAM

 . Meeting held 15.9.17

 . Workshop Auditions

* Discussion re workshop attendees and people who have expressed interest in

 joining the chorus

* Could possibly have 6 people or more auditioning
* Will implement sectionals for the attendees during rehearsal utilising Music Team

Songs – Harmonize the World and How We Sang Today

 **.** Record rehearsal at time M.T. is out for catchup

 . Diane to put songs and music into dropbox for access

 . Christmas Songs and Schedule –

 Angels We Have Heard on High, All I Want for Christmas, Chopstix, Do You Hear What I Hear,

 It’s Beginning to Look, Have Yourself A Merry Little Christmas, Jingle Bell Rock, Jingle Bells, Santa Baby, Santa Claus is Coming to Town, Silent Night?(Vicki to review for other arrangements), The Secret of Christmas, The Little Drummer Boy, FaLaLa, We Need a Little

 Christmas

 . Steph to create a schedule to start from 11 October

 . Pass is valid for 2 years for Christmas Songs – if you haven’t passed a song in 2016 it needs to

 be submitted to your Section Leader

 . Vicki to look at “Christmas Time is Here” (Carol P.), “O Tannenbaum” and others

 . Australia Day Songs -

 Waltzing Matilda, Under The Southern Skies, My Country, I Am Australian, Shelter,

 I Still Call Aust Home, Advance Aust Fair

 . Next meeting 20.11.17

 MEMBERSHIP

 . Membership stands at 50 members

 . Attendance since our last meeting has averaged 43

 . Members Leave

 Verne Mantova 23.8.17 – 18.10.17 Cathy Sugar 20.9.17 – 22.11.17

 Cheryl Benson 12.10.17 – 2.11.17 Anne Harris 18.10.17 – 22.11.17

 Miryam Baeza 8.11.17 – 6.12.17 Maria Priestley 15.11.17 – 29.11.17

 Liz Perry-Windhorst 22.11.17 – 24.1.18 Sue Gray 4.2.18 – 18.2.18

 . Emailed Epping Church of Christ to thank them for use of their hall for Colorado choir visit

 . Maria Priestley now full member

 . Cathy Bartley has returned and will be re-auditioning

 . Membership Drive concluded – 14 successful graduates.

 A number of participants did not complete the course, due mainly in part to a high level

 of sickness. 8 participants have started the audition process – Jessica Foulke, Kamini Prasad,

 Alison Davis, Daniela Groeschel, Joy Williams, Emma Edwards, Julie Thorndyke and

 Jennifer Kumar. Hannah Barrett also indicated that she will return in the coming weeks.

 FUNDRAISING

 . So far in 2017 $4383.90 raised for Chorus

 . Recent fundraising events –

 Entertainment Books $200 and further $38 expected = $238 in total

 Blue Illusions, Castle Hill, 23.6.17 – final profit still unknown – will follow up

 Cadbury Chocolates – tried Europe Bars this year and they were very popular – feedback

 was that $1 chocs sell best and something different sells well

 Total - $2850.20 Costs - $1550 Profit - $1300.20

 . Current fundraising events –

 ‘Karen’s Garage Sale’ is ongoing selling secondhand items – so far $267 made

 Trivia Night 15.10.17 cancelled – Sunday not viable

 Bunnings Sausage Sizzle, Castle Hill, Friday 15.12.17

 Xmas Raffle will be in November/December – preliminary inquiries with Bunnings giving us a First Prize is positive

7. GENERAL AND OTHER BUSINESS

 . APRA AMCOS Mini Digital and Online Licence – Kate Hawkins – discussed and

 suggested this may have been dealt with in previous minutes – B. Fuller searched and cannot

 locate

 . Trivia Night scheduled for next year, once Bunnings dates have been decided

 . Registration and housing for St Louis will be done in the new year – Judith Bourne

 to assist

8. MEETING CLOSED AT 9.00PM

9. NEXT MEETING: Thursday, 16.11.17 at Di’s house