**AGENDA MANAGEMENT TEAM MEETING** THURSDAY, 13 December 18 AT 7.30PM

# 1. ATTENDANCE

Director Vicki Dwyer

 Team Co-ordinator Diane Jenkins

 Treasurer Deborah Martin

 Membership Jen Senior

 Performance/PR Kate Hawkins

 Performance Madee DiVito

 Team Member Pippa Anderson

 Secretary Sue Gray

 Team Member Susan Kelly

 APOLOGIES:

2. **Resolution**: Minutes of previous meeting 15 Nov 18 to be ratified

 Moved:

 Seconded**:**

# 3. BUSINESS ARISING AND ACTIONS – Previous Meeting

|  |  |  |
| --- | --- | --- |
| **DIANE**  |  | St Joseph’s weekend retreat possibly 6 & & April Membership drive – dates to be confirmed, theme, title, songsAGM Date |
|   |   |  |
| **DEBORAH**  |  | Link Instragram account to website –need log in details |
|  **JEN****SUE** |   | Outstanding Member payments due to Chorus Name tags for new membersSparkly name badges |
|   |  |  |
|  **KATE**   |  | Meetup Website update with recent photos |
|   |   |   |

# 4. CORRESPONDENCE

 IN

OUT

5. **RATIFICATIONS BY EMAIL**

2019 Sydney Eisteddfod Prizes Sponsorship

#  6. REPORTS

FINANCE

 . Finance Reports –

 Moved: Seconded:

 . See Attachments

MUSIC TEAM

 MEMBERSHIP - Karen Tucker issue

 FUNDRAISING

 MARKETING/PR

 PERFORMANCE

 Parramatta Council Australia Day Performance?

# 7. GENERAL AND OTHER BUSINESS

* Mary Owens Trophy – decision on hold (remains an agenda item)
* Hornsby RSL to be revisited late 2019 (remains an agenda item)
* Medals for those that did not attend Harmony Classic
* Management Christmas SKIT

1. MEETING CLOSED AT

1. NEXT MEETING: