**AGENDA MANAGEMENT TEAM MEETING** THURSDAY, 14 February 19 AT 7.30PM

# 1. ATTENDANCE

Director Vicki Dwyer

Team Co-ordinator Diane Jenkins

Treasurer Deborah Martin

Membership Jen Senior

Performance/PR Kate Hawkins

Performance Madee DiVito

Team Member Pippa Anderson

Secretary Sue Gray

Team Member Susan Kelly

APOLOGIES:

2. **Resolution**: Minutes of previous meeting 13 Dec 18 to be ratified

Moved:

Seconded**:**

# 3. BUSINESS ARISING AND ACTIONS – Previous Meeting

|  |  |  |
| --- | --- | --- |
| **DIANE** |  | Reconfirming : St Joseph’s weekend retreat 6 & 7 April (Liz P organising)  Membership drive – commenced 13 Feb  AGM Date confirmed Wed 17 April |
|  |  |  |
| **DEBORAH** |  | Instagram and Website update |
| **JEN**  **SUE** |  | Outstanding Member payments due to Chorus  Harmony Classic medals  Name tags for new members  Sparkly name badges |
|  |  |  |
| **KATE**  **VICKI** |  | Meetup  Website update with recent photos  Jan Carley On Going Coaching – Education Budget |
|  |  |  |

# 4. CORRESPONDENCE

IN

OUT

5. **RATIFICATIONS BY EMAIL**

# 6. REPORTS

FINANCE

. Finance Reports –

Moved: Seconded:

. See Attachments

MUSIC TEAM

MEMBERSHIP

FUNDRAISING

MARKETING/PR

PERFORMANCE

# 7. GENERAL AND OTHER BUSINESS

* Mary Owens Trophy – decision on hold (remains an agenda item)
* Hornsby RSL to be revisited late 2019 (remains an agenda item)

1. MEETING CLOSED AT

1. NEXT MEETING: