**AGENDA MANAGEMENT TEAM MEETING** THURSDAY, 14 February 19 AT 7.30PM

# 1. ATTENDANCE

Director Vicki Dwyer

 Team Co-ordinator Diane Jenkins

 Treasurer Deborah Martin

 Membership Jen Senior

 Performance/PR Kate Hawkins

 Performance Madee DiVito

 Team Member Pippa Anderson

 Secretary Sue Gray

 Team Member Susan Kelly

 APOLOGIES:

2. **Resolution**: Minutes of previous meeting 13 Dec 18 to be ratified

 Moved:

 Seconded**:**

# 3. BUSINESS ARISING AND ACTIONS – Previous Meeting

|  |  |  |
| --- | --- | --- |
|  **DIANE**  |  | Reconfirming : St Joseph’s weekend retreat 6 & 7 April (Liz P organising) Membership drive – commenced 13 FebAGM Date confirmed Wed 17 April |
|   |   |  |
|  **DEBORAH**  |  | Instagram and Website update |
|   **JEN****SUE** |   | Outstanding Member payments due to Chorus Harmony Classic medalsName tags for new membersSparkly name badges |
|   |  |  |
|  **KATE**  **VICKI** |  | Meetup Website update with recent photosJan Carley On Going Coaching – Education Budget |
|  |  |  |

# 4. CORRESPONDENCE

 IN

OUT

5. **RATIFICATIONS BY EMAIL**

#  6. REPORTS

FINANCE

 . Finance Reports –

 Moved: Seconded:

 . See Attachments

MUSIC TEAM

 MEMBERSHIP

 FUNDRAISING

 MARKETING/PR

 PERFORMANCE

# 7. GENERAL AND OTHER BUSINESS

* Mary Owens Trophy – decision on hold (remains an agenda item)
* Hornsby RSL to be revisited late 2019 (remains an agenda item)

1. MEETING CLOSED AT

1. NEXT MEETING: