

Circular Keys Chorus Incorporated

Annual General Meeting

Minutes

Wednesday, 24th April 2019

Opening

The Annual General Meeting of Circular Keys Chorus was called to order at 9:00 pm on Wednesday 24th April 2019 at St Joseph's Centre, 64 MacKillop Drive, Baulkham Hills NSW by Diane Jenkins.

Diane sought approval from the meeting to chair the AGM and this was given.

Present

A list of members present is attached.

Apologies were received from :

Approval of minutes

The minutes of the previous Annual General Meeting were circulated via the website prior to the meeting.

Motion : *That the minutes of the previous Annual General Meeting on Wednesday 25th April 2018 be approved.*

Moved Alison Anderson, seconded Doris Ward, carried unanimously.

Matter arising from the minutes

There were no matters arising from the minutes of the previous meeting.

Management Committee Reports

The following Management Committee reports were circulated via the website prior to the meeting :

- Team Coordinator

- Music Director
- Membership
- Public Relations & Performance
- Fundraising
- Finance

Motion : That the financial report for 2018 be accepted.

Moved Lynn Howells, seconded Steph Wallbank, carried unanimously.

Election of the 2019-2020 Management Committee

All Committee positions were declared vacant.

The Chair announced that no absentee votes had been received prior to the meeting.

The nominating Committee canvasses nominations prior to the meeting and presented one candidate for each position. Nominations were invited from members present and the meeting and no further nominations were forthcoming.

The following Management Committee members were elected duly unopposed :

- Team Coordinator – Carol Lutz
- Secretary – Pippa Anderson
- Membership Chair – Jen Senior
- Public Relations – Kate Hawkins
- Performance Coordinator – Sharon Sullivan
- Finance – Sue Gray

CKC expressed their thanks to Diane Jenkins (outgoing TC) and Deborah Martin (outgoing Finance) for their leadership and management. Thanks to Vicki for outstanding Directorial Leadership – carried with applause.

The outgoing Management Committee will hand over to the New Management Committee at their next meeting on Thursday 23rd May 2019.

Other Business

There was no other business.

Meeting Closed

The AGM was closed at 9.50 pm by Di Jenkins.

The next Annual General Meeting will be at a time and date to be announced.

Minutes submitted by : Sue Gray

ATTENDANCE :

Rehearsal

Apr 24, 2019

Dwyer, Vicki	Present
Anderson, Alison	Present
Anderson, Pippa	Present
Baeza, Heather	Absent
Baeza, Miryam	Absent
Barlow, Lorraine	Absent
Benson, Cheryl	Present
Bourne, Judith	Absent
Di Vito Madee	Absent
Do Rozario, Jenny	Present
Dwyer, Kaitlyn	Present
Edwards, Emma	Absent
Foulke, Jessica	Present
Fuller, Betty	Present
Gray, Sue	Present
Groeschel, Daniela	Absent
Gurto, Frances	Present
Harris, Anne	Present
Hawkins, Kate	Present
Howells, Lynn	Present
Jenkins, Diane	Present
Kamenyitzky, Inese	Present
Keating, Ann	Present
Kelly, Susan	Present
Kendall, Kaye	Present
Kumar, Jennifer	Present
Lao, Lissa	Present
Lutz, Carol	Present
Mantova, Verne	Present
Martin, Deborah	Present
Matsuda, Kumi	Present
McPhee, Jenny	Present
Moessis, Rachael	Present

Morris, Barb	Present
Owen, Violeta	Present
Perry-Windhorst, Liz	Present
Priestley, Maria	Present
Russell, Lesley	Absent
Senior, Jen	Present
Sullivan Sharon	Absent
Vitali-Alchin, Linda	Absent
Wallbank, Stephanie	Present
Ward, Doris	Present
Wickremasinghe, Yasanthi	Absent
Witt, Marea	Present
Wolfenden, Cheryl	Present

ABSENT ON EXTENDED LEAVE OF ABSENCE :

Debbie Proctor
Karen Totaro
Kath Ware