

Secret Chorus Business

Integrity ★ Commitment ★ Fun
Dare to be Different

THIS WEEKS REHEARSAL - Week 6 of SING and SHINE

Please wear your name tag.

This week's rehearsal will be in the **Pacifica Room** at St Josephs.

- Arrival: 6.30pm onwards – need to be ready to Welcome people from 7pm
- 7pm – Welcome
- 7.30 – Rehearsal
 - Vocal Lesson 6
 - Section work
 - Discussion - Member Expectations
- Supper
- Departure: 10.30pm – 11.00 pm

This week's rehearsal will also be shared on zoom for those who are unable to attend in person.

Join Zoom Meeting: <https://us02web.zoom.us/j/85132896955>
Password: **080226**

Please Note:

1. On arrival at St Josephs, sign in as usual at the front desk
2. Please think of your chorus sisters and keeping them safe. We ask that you do not attend in person if:
 - a. You have tested positive for Covid within the last week
 - b. You are a close contact of someone with Covid
 - c. You are not well or have any symptoms, even if you have tested negative for Covid
3. If you are a casual contact with a covid case, should you attend rehearsal, we ask that you wear a mask.

Rehearsal Songs:

- All The Things You Are (G major)
- I Will Survive (A minor)

Keys to rehearse graduation songs during Audition Process Talk Through Session

GRADUATION SONGS

- True Colours
- Believe
- Something's Coming
- Don't Rain On My Parade
- Titanium
- I Wish You Love
- Almost Like Being in Love
- How High The Moon

SING AND SHINE CONCERT AND GRADUATION

It's time to celebrate with the successful graduates of our Sing and Shine Course with a concert in the Chapel at St Josephs this Sunday, 17th July 2022.

Please wear your "Dare to be Different" shirt with blue jeans and your medals.

Arrive at 1pm for set up and rehearsal prior to a 3pm start for the concert.

"Dare to be Different" transfers will be available from Candace at rehearsal tonight.



SING AND SHINE COURSE
Concert & Graduation

Circular Keys Chorus invites you to join us with your Family and Friends for a Concert with CKC and Course Graduation Ceremony.

Sunday 17th July
3:00 PM - 4:00 PM in The Chapel

All CKC Members and Course Graduates to please arrive at 1:00 PM

Circular Keys
chorus

St. Joseph's Baulkham Hills
33 Barina Downs Road, Baulkham Hills NSW 2153

APPLYING YOUR “DARE TO BE DIFFERENT” TRANSFER

- Arrange garment on ironing board. If garment is arranged so that front and back are 'stacked' (such as T-shirt placed on ironing board with both front and back as two layers), then insert a clean tea towel or similar between layers...this will prevent adhesive from going through front layer and bonding to back.
- Peel off backing of Transfer. The 'Tacky Tape' of the transfer is very sticky, so place transfer carefully where you want it (you will not be able to move the rhinestones once they are heat bonded to fabric!
- Cover the transfer with a clean tea towel or ironing cloth.
- Apply heat by lowering iron straight down on transfer area and push hard for 25-30 seconds. DO NOT move iron around! You will move the rhinestones from where they should be.
- Remove iron/open heat press, allow to cool for about 5-10 seconds, then remove Tacky Tape. (do not allow Tacky Tape to remain on area, remove when still warm to touch). The rhinestones will remain on garment. The Tacky Tape may pull up nap which is visible, but you can re-iron and this will disappear.
- Test stones by gently picking at them. They should be well attached. Do not try to pull them off with too much picking! You will succeed!

CALL FOR COACH HOST – 28th SEPTEMBER

We have our REF Visit with Bec Hewitt for Wednesday 28th September 2022. I am still looking for someone to host Bec for the night. Please let me know if you are able to assist.

YOUR 2022 MANAGEMENT TEAM

- | | |
|---------------------------------|----------------|
| • Team Co-Ordinator | Carol Lutz |
| • Finance Manager | Sue Gray |
| • Secretary | Pippa Anderson |
| • Public Relations Co-Ordinator | Candace Deller |
| • Performance Co-Ordinator | Jane Masters |
| • Membership Chair | Anne Thompson |

The management team appointed the following members to join the team:

- Diane Jenkins
- Susan Kelly
- Marea Witt

COMMITTEES

At the management team meeting last week we discussed the committee requirements for this year, prompted by an email from one of our treasured members.

There are a small number of committees that are critical to the running of CKC and these are where we will ask members to focus and assist to help run the chorus in some way:

- Hospitality
- Fundraising
- Social (now re-split from Hospitality)
- Coach Coordination/Hospitality (New Committee)
- Rehearsal Equipment (New Committee)

Volunteers for these committees will be called for after the Sing and Shine course.

A number of our other committees are not required all the time and will be convened as required.

The committees that we won't be calling for nominations for this year are:

- Historian – this will now fall under the PR/Marketing committee
- Membership/Friendship Team – this will be called for membership drives as required
- Finance – At the moment, Sue Gray and Susan Kelly do not require a committee to assist, especially with the move to Xero which has significantly streamlined the workload
- PR/Marketing – This will now be a core committee appointed by the Public Relations Co-Ordinator with additional volunteers as required
- Show/Props – This will be a committee appointed by the Director on an as required basis
- Costume – This will now be a committee appointed by the Costume Chair as required

The following lists the current responsibilities for the committees. Over the next week or so I will send out a member survey to gather your feelings on this change and some other questions we have for the committees.

HOSPITALITY COMMITTEE DUTIES

- Organises a roster of volunteers for the provision of refreshments for Chorus rehearsals and other functions as requested by Management Team
- Maintains basic supplies of tea, coffee, sugar and provides milk
- Ensures that the kitchen is left clean, windows closed and supplies returned to the storage cupboard
- Cleaning out cupboards
- Locking up after rehearsal

FUND RAISING COMMITTEE DUTIES

- Plans fundraising activities
- Presents ideas to Management and to the Chorus for approval by 2/3 majority
- Carries out each project, recruiting assistance if required
- Asks the Finance Management for necessary funds in advance and reports to Management on the outcomes, including financial, of the event
- Maintains a file of ideas, events and contacts for future reference

COACH COORDINATION HOSPITALITY COMMITTEE DUTIES

- A new committee for ensuring our visiting coaches are well looked after.
- Ensuring our coaches have suitable accommodation/housing
- Transport to and from rehearsals, airport, housing (as required)
- Social activities for coaches around the coaching nights/days (if required)
- Purchasing a thank you gift for the Coach
- Catering (meals/lunches) for coaching days for both the Coach and our Director.

SOCIAL COMMITTEE DUTIES

- Arranges social functions for members, their partners, families and friends as required
- Organises attendance at events held by other choruses or organizations
- Organises the annual Christmas party for the Chorus (in conjunction with Hospitality Committee)
- Maintains a file of suitable venues and ideas

REHEARSAL EQUIPMENT COMMITTEE DUTIES

- A new committee for organising the Tech for rehearsals (as needed)
- Speakers
- Laptop
- Music stand
- Microphone
- Batteries

13 July 2022

NEW SUGGESTION BOX

A number of our members will remember the suggestion box that we used to have in the kitchen.

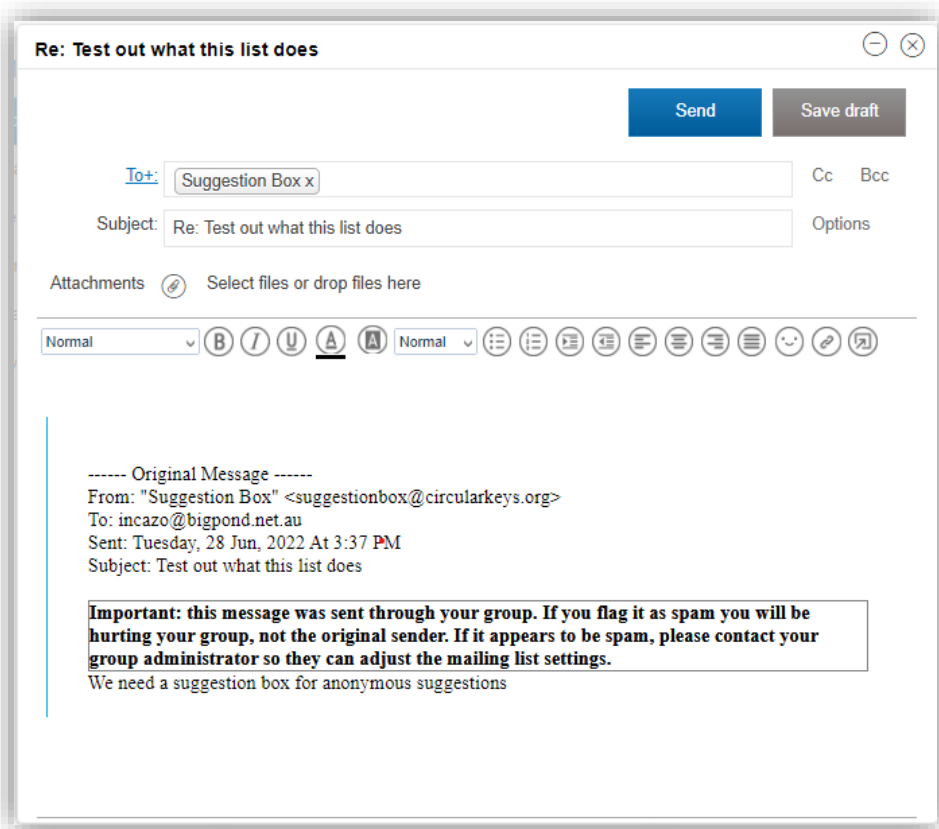
As a replacement, we have now set up an email on the CKC site to replace this.

The email is suggestionbox@circularkeys.org

This email has been set up so that it is sent to me (Team Coordinator) only and as you can see in this screenshot, I do not know who sent the email unless you want to sign it.

Here is a sample email I sent to the email address (well I had to try it) and when I hit reply, I can only reply to the suggestion box.

All suggestions will be discussed by the management team and outcomes of the discussions will be included in SCB.



CHORUS PAYMENTS

Please be advised that EFT should be used for your payments to chorus. Please contact Sue Gray if you need further details, or if you have an issue that prevents you from paying using EFT.

Make sure you include your relevant information in the reference field so Sue knows who the payment is from and what it is for.

CKC Bank Account Details for online payments:

Westpac Bank: BSB: 032170

Account Number: 273702

Account Name: Circular Keys Chorus Incorporated



GOLDEN KEYS

You can now find a nomination form for Golden Keys on the CKC website, under *Instructions* on the *Chorus Documentation* page.

<https://circularkeys.org/system/files/attachments/344/GoldenKeysApplicationForm2022.pdf>

The form includes instruction and information for the Golden Keys and is also included later in this SCB.

UPCOMING BIRTHDAYS

Inese Kamenyitzky July 21
Dani Groeschel July 23
Diane Jenkins July 25



Deborah Martin August 13
Stephanie Wallbank August 14

MEMBER LEAVE

Are you planning on taking holidays or unable to attend rehearsal?
If so please email absence@circularkeys.org

Using this email address ensures the Musical Director, Team Coordinator, Membership and the Music Team are all notified at the same time.



Current member leave

Frances Gurto	01/06 – 13/07/2022	Dani Groeschel	29/06 – 19/07/22
Inese Kamenyitzky	15/07 – 22/07/22	Heather Baeza	29/06 – 30/09/22

PLEASE UPDATE THE CHORUS WEBSITE

Please don't forget to logon to the website and update your attendance and song status on a regular basis. Your Music Team and Management Team work very hard behind the scenes and if you can assist by taking responsibility for always making sure your status is up-to-date this will certainly assist.

SUPPER ROSTER

DATE	NAMES	HOSP TEAM
JULY		
Wed 13 th	SING & SHINE COURSE SUPPER – Week 6 – TENOR & BARI	Cathy & Inese

ABOUT OUR SING & SHINE SUPPERS

We will all have jobs to do over the coming weeks in order to make the nights go smoothly, but most importantly, we need to help our guests feel welcome at all times.

Rostered voice parts please -

- Bring food to share, ready to serve,
- Label your plate/container with your name.
- If you are free, help with set up and clean up to assist the Hosp Team.
- Take your plates/ containers home at the end of the night.

DIARY DATES

2022	
Wednesday 13 th July	Week 6 of Sing and Shine course
Sunday 17 th July	Sing and Shine Performance – 1pm – St Josephs
Saturday 23 rd July	Performance at Doonside Festival – more details to come
Friday 29 th July	Management Team Meeting – 7.30pm – Sue Gray's House
13/14 th August	Bookings Now Open: Sweet Adelines Australia Barbershop Boot Camp Lea Baker and Vicki Dwyer NOW AT ST JOSEPHS – Check for an email from SAA re this

Sydney
13-14 August



Saturday 13 Aug, 9am to 5pm
and
Sunday 14 Aug, 9am to 3pm

St Josephs Baulkham Hills
33 Barina Downs Rd, Baulkham Hills

Faculty:
Lea Baker and Vicki Dwyer

This is a weekend to get stuck into what we love doing, boots and all...

All singers, Region 34 members as well as members of BHA, teachers, and young singers are welcome - no need to be a barbershopper (yet!)

You'll have access to learning tracks and music for the Boot Camp songs. Chorus members will be able to get these from their Team Coordinator/President. If you are not in a Region 34 chorus you will receive the tracks and music via email after you register. The music suits female vocal ranges but everyone is welcome to join in.

Extend yourself! Do you want to have a go at one of these roles over the weekend?

- Director
- Section Leader
- Visual Leader

Just tick the box when you register, and if you're selected you'll be mentored and receive coaching. You do NOT need to be currently performing these roles in your chorus!

How about trying your hand at quartetting? Come to Quartet Club on Sunday, running from 1pm-3pm. All singers welcome, this will be a great opportunity to learn more about quartetting.

Boot Camp is non-residential. Please bring your own water bottle, name tag, lunch, snacks.

Registration at the following link:

<https://web.cvent.com/event/5912d2a2-22c1-414f-86a3-394deb812045/summary>