

MANAGEMENT TEAM MEETING

THURSDAY, 3 September 2020

Opened: 7:50 pm

1. ATTENDANCE

Director	Vicki Dwyer
Team Co-ordinator	Carol Lutz
Treasurer	Sue Gray
Membership	Jen Senior
Marketing/PR	Di Jenkins
Performance	Sharon Sullivan
Secretary	Pippa Anderson
Team Member	Susan Kelly

APOLOGIES: Nil

2. **Resolution:** Minutes of previous meeting 6 August 2020 ratified
Moved: Sharon Sullivan
Seconded: Susan Kelly

3. BUSINESS ARISING AND ACTIONS from 6 August meeting

- Most outstanding payments by members have been made
- A Capella August – 4-5 CKC members attended

4. CORRESPONDENCE

IN

- Term deposit matured
- Region survey – Carol to complete

OUT

- Nil

5. RATIFICATIONS BY EMAIL

- Nil

6. REPORTS

FINANCE

- Grant from Mental Health Association deposited - \$1000
 - Term deposit matured – to be rolled over
 - Vicki to put in invoice for her work on *Something's Coming* once completed
- CKC fee reduction will only be for members with financial difficulties from October.

Moved: Vicki Dwyer

Seconded: Jen Senior

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MUSIC TEAM

- MT members on a roster to present an item at rehearsal each week – going well so far.
- Visual plan for *Something's Coming* – Betty and Heather adjusting their original plan for greater unity using simple moves. B recordings will be made by selected members with more detailed moves. Suggestion that visual team has deadline for moves to be introduced into warm-ups.

MEMBERSHIP

- Average of 40 members at Zoom rehearsals
- 52 members on the books at present
- Unable to contact member who has resigned. Ask Rachael to contact her as we need return of costumes.
- One resignation withdrawn after member was contacted to sort out issues.
- K Pike returned from leave
- Member has asked Jen to hold on to shoes.

FUNDRAISING

- No report

COSTUMES/MAKE-UP

- No report

MARKETING/PR

- Facebook used to attract recruits to our new project post as well as share by members. To be launched 7 September. Will take place 7 October to 11 November. Limit of 20 people with waiting list.

PERFORMANCE

- Nil

7. GENERAL AND OTHER BUSINESS

- Way Ahead grant project – Vicki wants to voice prospective participants on the Sunday preceding the course. Recruits will use TryBooking to sign up.
- Plan end-of-year event
- Push idea of small groups at members' homes for rehearsals. Carol to mention in SCB

MEETING CLOSED AT 8:50 pm

NEXT MEETING: Thursday 1 October 2020