

MANAGEMENT TEAM MEETING

THURSDAY, 9 July 2020

Opened: 8:10pm

1. ATTENDANCE

Director	Vicki Dwyer
Team Co-ordinator	Carol Lutz
Treasurer	Sue Gray
Membership	Jen Senior
Marketing/PR	Di Jenkins
Performance	Sharon Sullivan
Secretary	Pippa Anderson
Team Member	Susan Kelly

APOLOGIES: Nil

2. **Resolution:** Minutes of previous meeting 11 June 2020 ratified

Moved: Jen Senior

Seconded: Susan Kelly

3. **BUSINESS ARISING AND ACTIONS from 11 June meeting**

- Member has resigned. Matter resolved. Costumes and music to be returned. Jen Senior to respond to her email. To be taken off CKC website list and Facebook.
- *Something's Coming* – recordings still coming in. Takes Vicki 2 hours to process each set. An opportunity to keep members learning, learning different techniques and how to plan for each song. More self-directed learning.
- St Joseph's is open to us but too soon for CKC to return. Vicki is considering having small 'neighbourhood' groups Zooming in to start with.
- A-M Magi is not linked to our chorus in SAI records. Jen Senior to check.

4. **CORRESPONDENCE**

IN

- Member has notified CKC that she is resigning due to financial issues.
- Another member has applied for 6 months leave of absence.
- SAI informing us of refund of competition fees paid by SAA .
- SAI – update on diversity and inclusivity policy.
- Alison Anderson wrote to thank all those keeping CKC functioning during the pandemic. Very positive.

OUT

- *Friends* tag sent to River Blenders chorus. Very positive response. In relation to this, Vicki has asked if it is possible to get a subscription to Adobe Premier Pro for further similar productions

5. RATIFICATIONS BY EMAIL

- Member resignation
- LOA request – can still attend Zoom rehearsals, will need to pay fees.

6. REPORTS

FINANCE

. Finance Reports –

- \$72,000 total. Still have expenses to cover.
- \$12500 in working account. SAI fees paid.
- 10 members have now opted to pay the lower discounted fee. This does not cover their SAA and SAI fees, will be invoiced when these fees are due to cover the shortfall.
- Need licensing for release of videos of songs online (mechanical rights). As CKC does not profit from placing them on Facebook and YouTube, they can be posted there.
- Decision to keep discounted fee for another 3 months for those members who need it. To be reassessed at October meeting. May be changed if CKC returns to St Joseph's before that time.
- Costume fees and cost of shoes still to be paid by some members. Reminder to be sent as well as notice in SCB that shoes will be returned to the shop if not paid for by the end of July.
- Need someone to audit the books before October.

Moved: Sharon Sullivan

Seconded: Susan Kelly

MUSIC TEAM

- Zoom meeting held last night.
- Music team to do new recording of competition songs with Vicki conducting.
- Vicki is concerned that chorus is losing vocal fitness.
- SAA has 8 different plans for 2021 Regional contest. Trying to cover all contingencies.
- *Walking on Sunshine* put on hold for the time being while Vicki is putting together the *Something's Coming* tracks.

MEMBERSHIP

- Average of 40 members at Zoom rehearsals
- 52 members on the books at present

FUNDRAISING

- No report

COSTUMES/MAKE-UP

- See Financial report

MARKETING/PR

- Interviews so far held with members have produced a successful reaction from chorus.
- Monday 13 July is SAI Barbershop Appreciation Day. Di asked if we should do something at our next rehearsal which is already slated with a French theme.
- Di is attending SAA Zoom leadership course. Discussions on Covid issues and how other choruses are coping.

PERFORMANCE – on hold

7. GENERAL AND OTHER BUSINESS

- Christmas carols to be added to rehearsals soon.
- Will revisit *What Doesn't Kill You* to keep it in the repertoire and to give everyone the opportunity to send in a recording or to redo their recording.

MEETING CLOSED AT 9:45 pm

NEXT MEETING: Thursday 6 August 2020