



# Secret Chorus Business

27<sup>th</sup> November, 2024

## RESPECT EXCELLENCE COMMITMENT EDUCATION FUN

This week's rehearsal will be in the Pacifica Room, and our songs will be:

- ❖ Christmas Repertoire
- ❖ Please see website

Please wear your medals and name badge 😊

*Friendly reminders about attending rehearsals:*

1. *When you arrive, make sure you sign at reception.*
2. *Be ready on the risers at 7.30pm sharp.*
3. *We need to have vacated St Josephs by 11pm. Please leave quietly so that other guests are not disturbed.*
4. *Please think of your chorus sisters and keeping them safe from any illness. Please consider wearing a mask and/or sitting off the risers.*

## WHAT'S NEW



### Star of the Week

Congratulations to Jenny D, our Star of the Week! Thank you for everything that you do for the chorus as Bass Section Leader, Bunch Director, Hospitality Team, and more. You had such a busy Wednesday last week and still managed to bake a delicious birthday cake for supper! You are a star!

### New Mission Statement for Circular Keys Chorus

The Management Team have been working on a new Mission Statement based on the values chorus members prioritised in our workshops with Diane a few months ago: Respect, Excellence, Commitment, Education and Fun. We believe that this new Mission Statement incorporates these values. Many thanks to Crystal who got the ball rolling on this project. The new mission statement is:

**'We unite through music, creating a harmonious space where voices blend, friendships grow, and artistry thrives'**

### New Music Team Member

A big welcome and thank you to Susan Kelly who has accepted an invitation to join the Music Team, supporting the Lead Section. You will be a great asset to the Team Susan!

## Dates for International Saturday Rehearsals 2025

We have booked the following dates for our rehearsals next year. Please note that there are two dates in September. **There will also be a family and Friends Concert on Saturday 11<sup>th</sup> October.** There are no rooms available at St Joseph's, so we are sourcing an alternative venue.

Date	Room
Saturday 1/2/25	Mechtilde Woods Room
Saturday 1/3/25	Pacifica Room
Saturday 5/4/25	Pacifica Room
Saturday 3/5/25	Pacifica Room
Saturday 7/6/25	Pacifica Room
Saturday 5/7/25	Pacifica Room
Saturday 2/8/25	Pacifica Room
Saturday 6/9/25	Pacifica Room
Saturday 27/9/25	Pacifica Room
Saturday 11/10/15	TBA

## Billeting Dual Members

Next year we will have Dual members attending our Saturday rehearsal, and some of them may be coming from some distance. If you are able to accommodate any dual members, please let Rachael know.

## Bunnings BBQs

Please let Jane know if you are able to help at the Bunnings BBQ fundraiser coming up on Saturday 2<sup>nd</sup> December.

Bunnings have given us 2 dates so far for 2025, so please put these in your diary:

- ❖ Saturday 9<sup>th</sup> February
- ❖ Saturday 12<sup>th</sup> April

BBQs are great fundraisers for the chorus, and many hands make light work, so please volunteer for these if you can.

## Christmas Raffle

Ann K is collecting items for a Christmas Raffle as a fundraiser for the chorus, please donate items if you can, and if you have any baskets that can be used in the raffle, please let Ann know. Good items to include are:

- ❖ Christmas themed gifts
- ❖ Wine
- ❖ Chocolates
- ❖ Anything you would love to receive in a raffle

## Return and Earn – every 10c counts!

A Return and Earn account has been set up for the chorus for fundraising, so remember to keep your plastic and glass bottles, aluminium cans and some tetra packs aside for our Return and Earn. Compatible items have 10c marked on the packaging. Remember **not to crush** your eligible items. You can either bring them to chorus and Jane will deposit the items for you, or you can deposit them yourself at a depot using the barcode below and at the end of the newsletter.

If you are not a big consumer of drinks yourself, why not ask your friends, family, colleagues, church group etc. to give you their empty bottles?

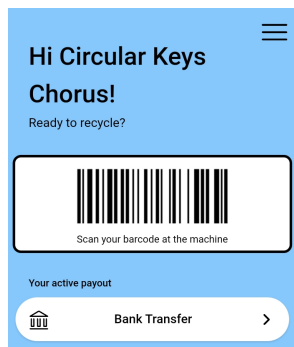
### How to Return and Earn:

<https://youtu.be/OYDROMQIDbU>

<https://www.facebook.com/watch/?v=966272033522727>

### Return and Earn Location Points:

<https://returnandearn.org.au/map/>



## Hospitality Team

The Hospitality Team is seeking new members. If you are interested in becoming a member, please contact Kaye [colinkaye7@bigpond.com](mailto:colinkaye7@bigpond.com) for more information. The Team may also be asking other chorus members to contribute to suppers to support the Hospitality Team, so please contact Kaye if you can help with this.

Suppers are a great way to socialise, stay in touch with our chorus friends and get to know more of our chorus members. Thank you Hospitality Team!

## Christmas Giving

Most years, many members give other members and Team Leaders Christmas gifts as a sign of friendship and appreciation. This year the Management Team would like to try something different, and we are investigating a suitable charity that we could all give to as a chorus. There are so many unmet needs in our communities, that we think that if we pool our resources, we could really make a difference to the lives of others less fortunate than ourselves. Standby for more information soon.

## Ohio T-Shirts

Do you love Carol and Sue's Ohio t-shirts? Would you like one? You don't have to steal the shirts off their backs! Carol has kindly offered to print a t-shirt for any member who would like one.

To order a T-shirt you will need to:

- ❖ Provide Carol with a BLACK T-shirt of your choice (any fabric is fine): it will need to be pre-washed WITHOUT fabric softener – this helps the design to adhere to the fabric
- ❖ Transfer \$15 to the CKC account with your name and Ohio t-shirt in the reference
- ❖ This will cover Carol's costs and be a small fundraiser for the chorus
- ❖ Carol will return the completed t-shirt once she has been notified that the amount has been transferred into CKC's account
- ❖ Carol can start taking orders from next Wednesday. Please place your t-shirt in a bag labelled with your name

**We would like to encourage all members travelling to Ohio to purchase one of these shirts – we will be using them as rehearsal shirts during our Saturday International rehearsals, and also as a fun travel shirt in Ohio.**

THANKS CAROL 😊

## CKC Christmas Party

Our Christmas Party is scheduled for 18<sup>th</sup> December in our rehearsal space at St Joseph's. Plans are underway for a fun night!

## Qualifying for Christmas Singouts/Performances

- ❖ The first time a member has to pass an Xmas song once, it should be done by audio recording, but after that members can pass by attending a section rehearsal, or by performing in a small chorus during rehearsal, or a by live riser.
- ❖ That members can hold sheet music as long as they only need to refer to it occasionally
- ❖ For newer members, have a short list of songs for them to learn, and we can group those songs together in one set (yet to be determined however would include the songs we have been working on already).

### **Thank You to an Anonymous Donor - Update**

As you know, a member has offered to pay for our Saturday rehearsal next year – this amount has already been placed into the Chorus account. Whoever you are, once again a big, warm THANK YOU!



### **International Board of Directors (IBOD) Election**

Thank you to all members who voted at the election for members of the International Board of Directors on 6/11. CKC's three most popular candidates in descending order are: Jenny Harris (21), Valerie Taylor (17) and Jean Schoenlank (15). This vote was submitted to SAI 12/11/24 Australian time.

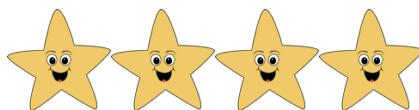
Thank you to Di for counting the votes ☺

### **NSW Rules for Incorporation**

Another thank you to all those members who were present at the Special General Meeting to vote for Circular Keys Chorus' NSW Rules for Incorporation on 6/11. The vote was passed unanimously, and the Rules have been lodged with Fair Trading.

### **Copyright**

Circular Keys Chorus pays for the copyright of our sheet music, and membership of CKC entitles us to access this sheet music. Visitors and prospective members are not entitled to receive copies. We do have Visitors books which have copies of our current repertoire for use during rehearsals – these folders remain the property of CKC and must not be taken home by non-members.



## CKC COMMITTEES AND TEAMS 2024-5

*Thank you for the time and energy you spend supporting our chorus*

### HOSPITALITY

Jenny Do Rozario

Kaye Kendall

Sue Rosenblum

Sue Kelly

Marea Witt

Anne Harris

### FUNDRAISING

**Chair: Jane Masters**

Courtney Churchward

Ann Keating

Kaity Dwyer

Crystal Forbes

### REHEARSAL EQUIPMENT

### WEB TEAM

Carol Lutz - Webmaster

Kath Ware – Public Pages

**Chair: Kaye Kendall**

Spring Zeng

Anne Thompson

Emma Edwards

Heather Baeza

### COACH COORDINATION

Kath Ware

Pippa Anderson

Rachael Moessis (Reserve)

### SOCIAL COMMITTEE

Jessie Foulke

Jen Kumar

Anne Thompson

### COSTUME

Kath Ware

### MAKEUP

Kaity Dwyer

## Management Team

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- ❖ Musical Director: Vicki Dwyer
- ❖ Team Co-ordinator: Rachael Moessis
- ❖ Finance Manager: Susan Kelly
- ❖ Secretary: Anne Harris
- ❖ Public Relations Co-Ordinator: Jen Kumar
- ❖ Performance Co-Ordinator: Jane Masters
- ❖ Membership Chair: Frances Gurto
- ❖ Appointed Member: Diane Jenkins
- ❖ Appointed Member: Crystal Forbes
- ❖ Appointed Member: Pippa Anderson

# Music Team

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- ❖ Musical Director: Vicki Dwyer
- ❖ Assistant Musical Director: Diane Jenkins
- ❖ Bass Section Leaders: Jenny Do Rozario, Betty Fuller
- ❖ Baritone Section Leader: Kaity Dwyer
- ❖ Lead Section Leaders: Rachael Moessis, Susan Kelly
- ❖ Tenor Section Leader: Diane Jenkins
- ❖ Visual Team: Courtney Churchward (and Heather Baeza)

If there are teams or team members missing from the lists above, please let Rachael know

# Member Birthdays

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- |                       |             |
|-----------------------|-------------|
| ❖ Frances Gurto       | December 08 |
| ❖ Jenny Do Rozario    | January 21  |
| ❖ Courtney Churchward | January 24  |
| ❖ Rachael Moessis     | February 9  |
| ❖ Sue Rosenblum       | February 21 |

# Member Leave

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Are you planning on taking holidays or unable to attend rehearsal? If so, please email [absence@circularkeys.org](mailto:absence@circularkeys.org)

Using this email address ensures the Musical Director, Team Coordinator, Membership and the Music Team are all notified at the same time.

Remember that our rehearsals are streamed on our Circular Keys-On Key Facebook page and are saved there, so if you do need to miss a rehearsal, you can watch at home or catch up later – also great to review any content to consolidate your learning.



# Diary Dates 2024

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2024	
Fri 29 <sup>th</sup> Nov 12.20pm-2.40pm	Performance: Choirs in the City: Martin Place Christmas Tree
Sat 7 <sup>th</sup> Dec	Fundraising: Bunnings BBQ CKC Castle Hill
Sun 1 <sup>st</sup> Dec 6-8pm	Performance: Choirs in the City: Martin Place
Thurs 12 <sup>th</sup> Dec 6-8pm	Performance: Choirs in the City: Martin Place
Mon 16 <sup>th</sup> Dec 6-8pm	Performance: Choirs in the City: Customs House
Wed 18 <sup>th</sup> Dec 7:30pm	CKC Christmas Party: Pacifica Room, St Joseph's
2025	
Fri 10 <sup>th</sup> Jan 7:30pm	Management Team Meeting at Rachael's place
Sat 1 <sup>st</sup> Feb 9am-5pm	International Competition Rehearsal Mechtilde Woods Room, St Joseph's
Sat 9 <sup>th</sup> Feb 8am-4pm	Fundraising: Bunnings BBQ
Sat 1 <sup>st</sup> Mar 9am-5pm	REF visit and International Competition and chorus coaching with Emily Moriarty
Sat 5 <sup>th</sup> Apr 9am-5pm	International Competition Rehearsal Pacifica Room
Sat 3 <sup>rd</sup> May 9am-5pm	International Competition Rehearsal Pacifica Room
Sat 7 <sup>th</sup> Jun 9am-5pm	International Competition Rehearsal Pacifica Room
Sat 5 <sup>th</sup> Jul 9am-5pm	International Competition Rehearsal Pacifica Room
Sat 2 <sup>nd</sup> Aug 9am-5pm	International Competition Rehearsal Pacifica Room
Sat 6 <sup>th</sup> Sept 9am-5pm	International Competition Rehearsal Pacifica Room
Sat 27 <sup>th</sup> Sept 9am-5pm	International Competition Rehearsal Pacifica Room
Sat 11 <sup>th</sup> Oct time TBA	Family and Friends Concert venue TBA
October 20–25	Sweet Adelines International Convention & Competition, Columbus Ohio

## Chorus Fine Print

### SUGGESTION BOX

Have a suggestion you want to raise? Send it to [suggestionbox@circularkeys.org](mailto:suggestionbox@circularkeys.org)

This email has been set up so that it is sent to the Team Coordinator. All suggestions will be discussed by the Management Team.

Please remember to send your suggestions with kindness – it makes it easier for the Management Team to receive them with kindness.

### ABOUT THE STAR OF THE WEEK

Any member of the chorus can nominate someone who has gone above and beyond, who has personally helped you, who has made a special difference or contribution to the Chorus or who has tried extra hard.

There are many other positive attributes that can be recognized with this award. To nominate a member, simply email Frances Gurto ([fgurto@gmail.com](mailto:fgurto@gmail.com)) with the member's name and short description as to why you would like to nominate them. If no nominations are received, the star will not be awarded.

### CKC FEE INFORMATION

Circular Keys Chorus charges an annual fee to cover the costs of venue hire for rehearsals and coaching sessions, Director's Honorarium, International and Regional fees, costumes, insurance and other costs related to running an

organisation, music and learning tracks, promotional materials such as banners ... and more. As you can see, not all of these expenses are related to running rehearsals, which is why we pay every month including the weeks we do not rehearse (eg Christmas/January break).

The annual fee is broken up into 12 equal payments of \$60 per month. It can be paid annually (\$720), quarterly (\$180), or on another regular basis (always in multiples of \$60 please), but it needs to be paid in advance for a member to be in good standing. These fees are also payable even if you are not attending rehearsals, and if a member is taking leave, fees should still be paid in advance so that membership is maintained. This is because all our costs remain the same, whether or not individual members are attending.

If paying your fees slips your mind, add it to your diary, or set up direct debit so that the fees are paid when due. If you do forget your fees and the Finance Manager reminds you, please pay the outstanding amount promptly. Remember that the Finance Manager is a volunteer, and we need to be considerate of her time by paying our fees regularly and by responding to her requests promptly and with courtesy.

## CHORUS PAYMENTS

Please be advised that EFT should be used for your payments to chorus. Please contact our Finance Manager if you need further details, or if you have an issue that prevents you from paying using EFT.

Make sure you include your relevant information in the reference field so the finance team knows who the payment is from and what it is for.

CKC Bank Account Details for online payments:

Westpac Bank: BSB: 032170

Account Number: 273702

Account Name: Circular Keys Chorus Incorporated





# Hi Circular Keys

## Chorus!

Ready to recycle?



Scan your barcode at the machine

Your active payout



Bank Transfer

