



Frances Gurto <fgurto@gmail.com>

Finance Report April (& May) 2024

1 message

Sue Gray via Management Team <mgmt@circularkeys.org>

Fri, May 31, 2024 at 5:34 PM

Reply-To: sgray_61@hotmail.com

To: fgurto@gmail.com

Cc: Management Team <mgmt@circularkeys.org>

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From: Sue Gray <sue.gray@tpgtelecom.com.au>**Sent:** Friday, May 31, 2024 5:33:30 PM**To:** Sue Gray <sgray_61@hotmail.com>**Subject:** Finance Report April (& May) 2024

Hi Team

Normally I would not be adding May Finance into the report for April, but I need to indicate the wash up from the recent contest.

Whilst the hotel accommodation and the bulk of the makeup has all been paid for by our members, we invested in the coaching from both Di Huber and Vicki, which was a worthwhile investment in our performance. Not taking anything away from the fact that we may not have been the best on stage for 6 minutes, we do know that the education & training has improved the singing skills of all our members.

Hotel has all been accounted for and now closed (maybe we need to teach our members how to read their Xero Invoices...)

Makeup – we are holding some stock for future purchases – all performing members purchased the base, all but Jessi the powder. Could someone perhaps check in with Kaity to see what she is holding so that we can ensure that the stock we have equates to what we are holding in our accounts).

We have paid the annual SAA fees, and this month has seen the increase in SAI fees from \$100 to \$125 USD (impact with the exchange rate is making this registration closing in on \$200 AUD)

Frances – I saw that Laura Urbanski is still active on our website – she may need to be terminated with SAI (and SAA?), I don't recall her saying she was going to find another chorus on the Gold Coast?

The Learn to Sing Course has kicked off – thanks Vicki.

Bank account wise – need to get Rachel and Crystal to sign the forms to add to our account. I want to move Sue Kelly into the Westpac admin role. Are you happy for me to remain operating on the account in the short term – thinking it might be useful to have three of us in Xero / Westpac operating to cover when someone is away/available? Carol I have already stuffed her access so she can't do anything other than eyeball our account.....

April 2024	Sum of Amount
Income	3,405.30
CKC Bling Transfer	10.00
Commission	14.00
Fees	2,090.00
Makeup	1,051.00
SAI Fees	240.30
Expense	-7,793.96
Coaching Fees	-1,551.03
Director Honorarium	-740.00
Fees Refund	-101.80
Makeup Purchase	-1,172.00
Room Hire	-1,525.50
SAA Fees	-2,479.00
SAI Fees	-159.63
Xero	-65.00
Grand Total	-4,388.66

May 2024	Sum of Amount
Income	3,258.30
Fees	2,340.00
Learn to Sing Course	471.00
Makeup	410.00
SAI Fees	37.30
Expense	-11,339.09
ANCA licence	-95.00
AON Insurance	-321.50
Coaching 4&5 May	-500.00
Coaching Fees	-3,058.66
Costume & Coaching Reimb	-427.11
Di Huber Convention Tickets	-131.50
Director Honorarium	-2,097.59
Exp Reimb	-194.40
Facebook Ad	-112.95
Groupanizer Renewal	-552.96
Makeup purchase	-520.00
Photobucket Annual Fee	-106.89
Room Hire	-2,768.25
SAI Fees	-387.28
Xero	-65.00
Grand Total	-8,080.79

<u>Westpac Balances 30 April 2024</u>	
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<u>Westpac Balances 31 May 2024</u>	
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Transaction Acc	20,501.18
Cash Reserve	22,547.22
Term Deposit	37,956.74
	81,005.14

Transaction Acc	12,420.39
Cash Reserve	22,547.22
Term Deposit	37,956.74
	72,924.35

See you tonight

Sue Gray

My pronouns are: [she/her/hers](#)

Head of Payroll

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TPG Telecom (ASX: TPG)



I acknowledge the Traditional Custodians of the lands on which I work and reside, the Dharug People, and I pay my respects to their Elders, past, present and emerging.

Confidential

Confidential

3 attachments

CKCFinanceReportApril2024.xlsx
80K

WestpacBusinessReserveApril24.pdf
19K

WestpacCommSolnsApril24.pdf
24K