

How to send your video file to Vicki from your iPad or PC using WeTransfer

1. Open your web browser and go to www.wetransfer.com If you are using this for the first time you may need to accept the terms and conditions and the use of cookies. *(Note that the screen won't necessarily look like the one on the right as they use many different backgrounds)*
2. Enter your email address as the sender.
3. Enter the email address of the recipient. ie vicki@dwyer.net
4. Add your file. Similar to attaching a document to an email, you will need to know where you had saved your video file.
5. Select the 'Transfer' button
6. You will be asked to verify your email address. A code will be sent to your email. Enter the code when prompted.
7. Your video file will then begin to transfer. You can see the progress as a percentage.
8. When the transfer is completed you will see a little man jumping up and down on a trampoline saying 'You're done'. You will receive a confirmation email confirming that the file has been transferred. You will also receive another email when the recipient downloads the file. Note that the file will only be available for 7 days. It will then be removed from the WeTransfer server.

NOTE: The file may take some time to send depending on the size of your video file and your internet speed. If you find it gets to 99% and freezes there, click 'cancel'. It will ask 'Do you really want to cancel this transfer'. Click 'No' and it will trigger the transfer to complete.

