CIRCULAR KEYS CHORUS

ANNUAL GENERAL MEETING

Wednesday, 22nd April 2015

DRAFT MINUTES

**Meeting opened at 7.37pm**

1. APOLOGIES

Apologies were received from Lyn Howells, Karen Tucker, Cheryl Benson, Susan Kelly, Barb Morris, Jo Rogerson, Judith Bourne, Diane Jenkins, Jenny McPhee.

1. MINUTES OF PREVIOUS AGM (30TH APRIL 201)

Note from Financial Manager, Cathy Bartley – the financial report was incomplete at the time of the AGM so a further report was tabled and ratified the following week.

Motion: That the minutes of the AGM on 30th April 2014 be accepted as a true & proper record. Moved by: Inese Kamenyitzky, Seconded by Doris Ward. Carried.

1. MATTERS ARISING FROM THE MINUTES

Cathy Bartley noted that the position of Financial Manager was later taken on by her.

1. MANAGEMENT COMMITTEE REPORTS
2. Music Director – Vicki Dwyer (Full report attached)

In summary: - Vicki saw this year as the year of rebuilding confidence in ourselves after a disappointing contest result in 2014. This has been promoted through extra small group rehearsals, section rehearsals, visual rehearsals and music team meetings to address the needs of all members.

A new assessment regime of singing in small groups has fostered a belief in self and her ability to succeed through indentifying and rectifying areas of weakness. This in turn leads to performing with freedom & energy.

Personal preparation is an essential element in success, and those members who are unable to reach a confident level of performance will not be included in the final number on the contest stage. There is ample time for every member to succeed.

Vicki is excited by the eagerness of every member to work hard, and though we are smaller, our spirit is true and strong.

1. Team Coordinator – Alison Anderson (Full report attached)

In summary: - CKC has given her so much enjoyment with new friends, a fantastic educational opportunity, and taking on the role of TC has provided a huge growth and learning experience.

The support and enthusiasm of our sisters in perfecting our craft and in our personal lives is wonderful.

Alison thanked everyone for the encouragement and support she has received as TC, and congratulates all for taking on challenges. To the leaders of committees she is truly thankful for their commitment.

Thanks to Vicki as our Director, Steph as our assistant director and all the music team for excellence and passion in teaching us wonderful new songs.

Thanks to the Management Team for their knowledge, time, passion and support in making the chorus run so well.

*(Reports for Finance, Membership, Public Relations and Performance Coordinators were circulated to members prior to the meeting, and are attached. Matters arising from the reports are included below.)*

1. Finance Manager – Cathy Bartley

Question raised by Lorraine Barlow regarding the financial status of the chorus as our numbers are decreasing.

Cathy Bartley answered Lorraine’s query by saying that we rely greatly on our fundraising ability and payment for performances to provide extra funds for coaches and copyrights for interesting songs. An increase in fees may also need to be considered.

Liz Perry noted that we need 46 members to cover our basic costs.

Vicki Dwyer noted that the men’s chorus pays an extra amount per member when coaches are engaged.

Motion: - that the Financial Report for 2014-2015 be accepted as a true and proper record. Moved by Alison Anderson. Seconded by Heather Finch. Carried.

1. Membership – Liz Perry Windhorst

Liz Perry expressed that it is imperative to encourage others to come and join our chorus in the up coming membership drives in June and August to increase our numbers.

1. Public Relations – Kate Hawkins

As outgoing PR chair, Kate thanked all those members who made themselves available at short notice for photo shoots. Thanks to Heather Finch for keeping our chorus photo collection organised and up to date.

Kate will be continuing her work with the Regional Management Team as Events Manager and promises to keep promoting CKC in her new role.

1. Performance Coordinator – Judith Bourne

Due to Judith’s absence, Alison thanked Judith for her ongoing persistence in sourcing performance opportunities, both paid and for charity.

*Extra report* - Fundraising – chaired by Karen Totaro

Alison thanked Karen and her dedicated team of hard working committee members for their tireless efforts with raising much needed funds for the chorus.

The total profit for the year was $9,387.58.

1. ELECTION OF MANAGEMENT TEAM

Nominating committee members were Alison Anderson, Lyn Howells and Liz Vrhovsek. Liz introduced the election and Alison declared all positions on the Management Team vacant.

Election chaired by Deborah Martin.

Deborah declared that there are 44 members in attendance and that quorum requirements were met. It was noted that members must be in good standing with the chorus to be eligible to vote.

1. Team Co-ordinator – one nomination, Alison Anderson elected
2. Secretary – one nomination, Barb Morris elected
3. Finance Manager – no nominations.

(Mary Owen has consented to assist the new Financial Manager with the collection and management of chorus fees.)

1. Membership – one nomination, Lyn Howells elected
2. Public Relations – one nomination, Sharon Sullivan elected
3. Performance Co-ordinator – no nominations

Members were asked to seriously consider taking on one of the still vacant positions to maintain the smooth running of the chorus.

Deborah declared the election closed and presented the new Management Committee to the chorus, minus the absentees.

1. ANY OTHER BUSINESS

None

**Meeting closed at 8.14pm**

Minutes taken by Inese Kamenyitzky for Barb Morris (Secretary)